***Meeting Minutes***

***West Yellowstone***

***Tourist Business Improvement District***

Thursday, October 1, 2020 1:00 pm

TBID Conference Room 303 Canyon street suite #C

**October Monthly Meeting**

**Board Members present**: Jeff Schoenhard, Alma Clark, John Stallings, Sara Maurer, Brock Kelley, Jeremy Roberson

**Board Members Absent**: Jerry Johnson

**Others Present:** Kristy coffin

**Call to order:**1:15 pm

**Public Comments :** None

**administrator report:** Administrator gave update on the newest BTID Property the Holiday Motel. Will be getting them added to the website and create a new listing for them. Update on the taste of the trails for YST and fundraising efforts from the committee. Discussed winter events, snow-shoot, naifc, and kids n snow. Discussed new feature of the rotating property feature on the website. Update on new traffic boxes and designs.

**Meeting Minutes approved:** Approval of minutes from August 20, 2020 Motion: Brock, 2nd:Jeremy R. Vote: Unanimous

**Treasurer’s Report approved:** administrator gave update on the budget and TBID Collections that have been generated are more than the budgeted amount from previous months and covid. Discussed the social services grant for Covid relief to help with campaigns for 2020-2021. Checking account is: $156,392.29 all bills paid and account reconciled. Passed financials around for review. Motion: Brock K. 2nd: Jeremy, Vote: unanimous

**Markov Rentals:** Discussed rentals that were submitting payments to tbid in error. Board requested a formal letter from owner showing state tax numbers and tin# regarding the business for a refund. Administrator will add to next agenda as action item upon receipt of documentation requested. Motion: Jeremy R. 2nd: Sara M. Vote: Unanimous.

**Marketing:** Marketing Director will send report electronically for the administrator to send to all the TBID Stakeholders.

Monthly Meeting Dates times: Board discussed meeting times and dates for the upcoming fiscal year 2020-2021.. Motion to keep the3rd Thursday monthly meetings at 1:00 pm. Jeremy r. 2nd: Brock K. Vote: Unanimous.

**Town of WY Update:** None

**Next meeting – Thursday, October 22, 2020 at 1PM (upon Directors Approval).**

Employee Evaluations to be moved to next meeting agenda.

Motion: brock K, 2nd: Sara M. Vote: Unanimous.

**Meeting Adjournment**: 2:42PM